

# Privacy Statement of Artdesign Agency

Artdesign Agency is responsible for the processing of personal data as shown in this privacy statement.

## Contact details

**Website:** <https://artdesignagency.com>

**E-mail:** [info@artdesignagency.com](mailto:info@artdesignagency.com)

**Phone number:** +31 (0) 6 87731994

## Personal data that we process

Artdesign Agency processes your personal data because you use our services and/or because you provide this data to us yourself. Below is an overview of the personal data that we process:

- First and last name
- Address data
- Phone number(s)
- E-mail address
- Information about your activities on our website

Artdesign Agency stands for transparency: in other words "open communication". Everything is negotiable and taken seriously.

## Special and sensitive personal data that we process

Our website and the services we offer do not intend to collect (personal) data from website visitors who are younger than 18 years old. Unless they have parental or guardian consent. However, we cannot check whether a visitor is older than 18. We therefore advise parents to be involved in the online activities of their children. This is to prevent data about children being collected without parental consent. If you are convinced that we have collected personal data from minors without permission, please contact us at [info@artdesignagency.com](mailto:info@artdesignagency.com) and we will delete this information.

## For what purpose and on what basis do we process personal data

Artdesign Agency processes your personal data for the following purposes:

- Sending newsletters and/or advertising brochures
- To be able to call or e-mail you if this is necessary to be able to perform our services.

## Automated Notification

Artdesign Agency does not make decisions based on automated processing on matters that can have (significant) consequences for people. These are decisions taken by computer programs and/or systems, without human involvement (for example, Artdesign Agency employee).

## How long we keep personal data

Artdesign Agency does not store your personal data for longer than is strictly necessary to realize the purposes for which your data is collected.

## Cookies, or similar techniques we use

Artdesign Agency only uses technical, functional and analytical cookies that do not infringe your privacy. A cookie is a small text file that is stored on your computer, smartphone or tablet when you first visit this website. The cookies we use are necessary for the technical functioning of the website and ease of use. The cookies ensure that the website works properly and remember, for example, your preferred settings. We can also optimize our website with this. You can opt out of cookies by setting your internet browser so that it no longer stores cookies. In addition, you can also delete all information previously stored via the browser settings.

## View, modify or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your personal data by Artdesign Agency. You also have the right to data portability. This means that you can submit a request to us to send the personal data we have about you in a computer file to you or another organization mentioned by you. You can send a request for access, correction, deletion, data transfer of your personal data or request for withdrawal of your consent or objection to the processing of your personal data to [info@artdesignagency.com](mailto:info@artdesignagency.com). To ensure that the request for access has been made by you, we ask you to send a copy of your proof of identity with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the

bottom of the passport), passport number and Citizen Service Number (BSN) black in this copy. This is to protect your privacy. We will respond to your request as soon as possible, but within four weeks. Artdesign Agency would also like to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

**How we protect personal data**

Artdesign Agency takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you feel that your data is not properly secured or there are indications of misuse, please contact our customer service or via [info@artdesignagency.com](mailto:info@artdesignagency.com).